

BUSTINS ISLAND VILLAGE CORPORATION (BIVC)

Policies and Procedures: 103 Personal Transportation Policy

Version: 1.0

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Related forms: Personal Transportation Vehicle Request

Personal Transportation Policy

The primary mode of personal transport on Bustins is walking. The roads on the island are designed and maintained primarily for walking and the use of emergency and service vehicles approved by the Board of Overseers. It is expected that the great majority of people on Bustins will get around by walking and that they will haul their belongings with the island truck and non-motorized hand carts. However, there is a legitimate need, due to various reasons, for some people to require other means of transport for themselves and their gear.

1. Island Truck

The island truck and the driver hired by the BIVC provides the service of hauling baggage and supplies to and from cottages and the public dock for a minimal fee. In addition to meeting all the scheduled arrivals and departures of the Lilly B. (island ferry), arrangements can be made with the truck driver to meet ferry 'specials' and private boats. The primary role of the truck is to haul baggage and supplies, however those persons needing assistance to get to and from their cottage can arrange with the truck driver to ride in the truck.

The truck driver is also available to provide transportation to those needing assistance in getting around the island to various locations. Such transportation must be scheduled with the truck driver and is limited to reasonable daytime and evening hours. There may be a minimal fee for this service. It is expected that people needing occasional or temporary assistance will use this truck service to meet their personal transportation needs.

2. Bicycles

Bicycles are the other traditional and approved form of personal transport on Bustins. Cyclists must observe a few common sense rules, including:

- a. Give right of way to pedestrians at all times
- b. Keep speed appropriate to the design and condition of the road
- c. Observe standard rules of the road including signaling to alert walkers when approaching from behind.
- d. Keep speed appropriate to all other activity on the road such as walkers, service vehicles and people working along side the road
- e. Observe common courtesy to pedestrians and other cyclists

Bicycles may not be ridden on docks, runways, ramps, in public buildings including the porches or on the wood paths and trails.

3. Personal Transportation Vehicles

As allowed under the BIVC By-Laws, the Board of Overseers may grant approval for specific personal transport vehicles for use only by individuals who the Overseers determine have a need based on medical necessity, disability, or infirmity.

Individuals requesting approval for a Personal Transport Vehicle must make a formal request to the Board of Overseers, using any form designated for such a request. The person must document their need and request approval for a specific type and model of vehicle. The policy of the BOO is to first consider the need of the individual and then the specific personal transport vehicle that is being requested but to consider both parts together as a single request.

Determination of need is solely at the discretion of the Board of Overseers as they interpret the By-Laws. The factors under consideration include but are not limited to:

- a. Age
- b. Disabilities or handicaps
- c. Infirmary of movement
- d. Medical conditions, illness and ailments
- e. Stamina
- f. Time to be spent on the island
- g. Expected frequency and duration of need
- h. Alternatives available

None of these factors is necessary or sufficient by itself but will be considered as a whole.

After need has been determined, the BOO will consider the specific Personal Transportation Vehicle being requested. It is understood that no vehicle is perfect and that there are tradeoffs between the characteristics of any vehicle. The factors under consideration include but are not limited to:

- a. Size and weight of the vehicle
- b. Number of passengers the vehicle can carry. The expectation is that normally the vehicle would be for only a single passenger.
- c. Maximum speed attainable
- d. Noise generated when vehicle is moving or idling
- e. Noise associated with recharging the vehicle or any part of it
- f. Impact on the roads of vehicle use
- g. Requirement of the vehicle for particular quality of road surfaces. Any approved vehicle must be able to handle the roads on the island as they are normally maintained in any season.
- h. Safety of both the driver and others on the road
- i. Pollution
- j. Method of power
- k. Proposed storage

The BOO will expect to see pictures and technical specifications for any proposed vehicle. Several alternative vehicles may, and should, be included in the request, up to a limit of 5.

The following standard conditions apply to any Personal Transport Vehicle that has been approved:

- a. The Personal Transportation Vehicle may only be used by the individual for whom both the need and the specific vehicle were approved.
- b. When the requestor is no longer coming to the island the vehicle must be removed from the island.
- c. The Board may require a Bond to be posted, with or without sureties, to cover the expense if the BIVC must remove or dispose of the vehicle.
- d. If a person has been approved for a Personal Transport Vehicle and wishes to use a different vehicle, they must submit the vehicle portion of the request form to the BOO for approval. The portion of the application regarding need does not need to be re-submitted.
- e. Inappropriate use of the vehicle or failure to follow any of the conditions or limitations of the approved request may justify reconsideration of the request by the BOO and possible cancellation of approval.
- f. If approval for a Personal Transport Vehicle is cancelled, the vehicle must be removed from the island within 15 days.

The Board of Overseers may attach any other conditions to approval or limitations on the use of approved vehicles as they may deem appropriate.

Per Order of the BIVC Board of Overseers